

PLAN FOR REMOTE LEARNING EXPECTATIONS FOR STAFF WHO ARE WELL ENOUGH TO BE WORKING REMOTELY

During these unchartered times we need to prepare for the worst case scenario. If we are remote working for whatever period of time then we have a duty to be educating our children. I appreciate that some people will get ill and we do need to keep a record of this as it will still need to be reported in the usual ways via email or telephone will still report this onto the system. We are also aware that you may be caring for other ill family members or trying to keep your own children's education going therefore this list is not unmanageable. Also we do need people working together in teams and support staff will be linked to particular year groups in this instance. Please work together as year groups to make things easy.

TEACHING STAFF WITH A CLASS REMOTELY	HOW OFTEN	SUPPORT STAFF	HOW OFTEN
Take any resources/books that you may need for remote working including laptops.	Before close	Speak to team you are linked to and plan which resources you can take home in order to prepare some resources for returning at a later date. Maybe laminating if you have access, or paper etc.	Prior to close
Make contact with your line manager well-being check. Via phone, email etc	Daily	Make contact with your line manager well-being check Via phone, email etc. Any staff working 1-1 with a child to make regular contact to check in on well being etc.	Daily/weekly as required.
Teachers working from home need to be available online at some period of time during the morning and again in the afternoon for the children to be able to ask any questions linked to the learning or for clarification and understanding.	Daily	Support the class teacher by attending online morning and/or afternoon session and assist supporting pupils with their learning.	Daily
Staff to monitor engagement and keep a register of who has been online and engaged with the task, uploaded any work asked any questions etc. Any children not engaging monitored carefully and if this continues for more than 3 sessions staff to contact via email or telephone call.	Daily	Support the class teacher by attending online sessions and assist taking registers and monitoring engagement.	Daily
X1 English lesson PowerPoint per day per year group. The PowerPoint should either have voice annotations or pre-recorded video explanations from a teacher. Please take Pathways books home with you.	Daily	Ask class teacher if you are able to support, help with the online learning etc	Daily
X1 Maths lesson PowerPoint per day per year group. The PowerPoint should either have voice annotations or pre-recorded video explanations from a teacher.	Daily	Ask class teacher if you are able to support, help with the online learning etc	Daily
X1 Foundation subject per day per year group.	Daily	Ask class teacher if you are able to support, help with the online learning etc	Daily

Please ensure that all work for the day is uploaded and available the by the night before. (Feedback from last year was that some parents printed work off for their children as they were using their shared devices for work) You can schedule assignments in Teams, so you are able to upload in advance and they do not become 'live' until you specify. (See Sam's videos)	Daily	Ask class teacher if you are able to support, help with the online learning etc	Daily
Each year group to host a weekly celebration Zoom or Teams meeting to discuss the week and what has gone well and what they feel they have achieved. Staff to guide them into looking after themselves and good mental well-being. Please send invite to JR and she will try to attend different year group celebration over the weeks	Each week	Support staff to join weekly celebration if it is their working day and they are at home.	Each week
TT Rock stars and Prodigy reminders	Each week	Touch base with the team you are linked with. Any prep for returning to classroom at a later date classroom environments etc	Day to day
Reading reminders	Daily	FLICK training modules	Completed.
Spring term reviews	End of term	1-1 support touch base with link child and parent each week. Upload independent activity each day for child to access.	Weekly
Data uploads	End of term		
Any safeguarding issues reported to JR/EM & JH	As required	Report any safeguarding concerns if you have seen/;are aware of any children in the community or social media posts etc.	As required
TEACHING STAFF WITHOUT CLASS	HOW OFTEN		
Take any resources/books that you may need for remote working including laptops	Before close		
Make contact with your line manager well-being check. Via phone, email etc	Daily		
SM / BM / AB to plan KW group activities. These are based on a central theme per week and will be accessible for pupils	Daily		

from Reception to Y6. The plans are to run for the week and will be accessed by each pupil bubble and associated staff members. These plans will work on a weekly rotation, providing staff with a range of activities to choose from based on core and foundation subjects. Staff will need to highlight the activities they choose and use.	
Any safeguarding issues reported to JR/EM	As required

SENIOR LEADERS
Touching base with team and welfare checks daily
Conference call each week SLT
Monitoring of how staff are managing remote learning
Updating staff on current situations and recommendations and next steps in response to Government guidance
Safeguarding
Responding to the current national crisis
Preparing for return
Social media : Twitter and Facebook updated weekly for year groups
Communicating with parents
Policy updates
Links and updates with Trust
Website update

Remote Learning websites

KS1

Handwriting –

<https://www.teachhandwriting.co.uk/continuous-cursive-beginners-choice-2.html>

Phonics-

<https://www.phonicsplay.co.uk/>

<https://www.phonicsbloom.com/>

<https://www.discoveryeducation.co.uk/what-we-offer/discovery-education-espresso/literacy-resources>

Maths-

<https://www.topmarks.co.uk/Search.aspx?Subject=16>

<https://www.ictgames.com/>

Reading –

KS1 Reading eggs log on 5x a week. Teachers please set 2 reading assignments each week for them to complete. They can also be directed to Oxford Owl too <https://readingeggs.co.uk/> / <https://home.oxfordowl.co.uk/reading/>

KS2

ReadTheory - <https://readtheory.org/auth/login> at least 2 x a week

TT Rockstars - <https://play.ttrockstars.com/>

Numbots - <https://play.numbots.com/#/intro>

Prodigy - <https://sso.prodigygame.com/game/start?rid=d97b525f-6274-4ff9-99f8-a8dc4edf091e>

Office 365 log in (TEAMS)

Active Maths - <http://www.active-maths.co.uk/>

Thinking Blocks (solve word problems using bar models) - <https://www.mathplayground.com/thinkingblocks.html>

Topmarks - <https://www.topmarks.co.uk/>

Maths Zone - <https://mathszone.co.uk/>

Transum - <https://www.transum.org/Software/Puzzles/>

Maths Drills (a range of topics) - <https://www.math-drills.com/>

Maths Sphere (free resources section) - <http://www.mathsphere.co.uk/resources/MathSphereSampleWorksheets.htm>

Generic

BBC Bitesize – Home Learning - <https://www.bbc.co.uk/bitesize>

Oak National Academy - <https://www.thenational.academy/>